

SPECIAL MEETING OF THE PEABODY CITY COUNCIL
JUNE 21, 2022

PRESENT COUNCILLORS: GOULD, ROSSIGNOLL, MANNING-MARTIN, PEACH, O'NEILL, MCGINN, GAMACHE, TURCO, DAIGLE, AND MELVILLE

ABSENT COUNCILLORS: WELTON

COUNCILLOR MELVILLE – OPEN MEETING LAW STATEMENT: THIS MEETING IS BEING TELEVISED LIVE ON CABLE CHANNEL 9 AND BEING TAPED BY PEABODY ACCESS TV, AND ALSO BEING RECORDED BY OUR CITY COUNCIL STENOGRAPHER.

Special Meeting of the Peabody City Council was called to order by City Council President, Ryan Melville for the purpose of receiving the reports of committee from the Finance Committee, sitting as the Committee of the Whole, from meetings held on Thursday, June 16th, and Tuesday, June 21st, to adopt the Fiscal Year 2023 City of Peabody Operating Budget.

P425-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – The Finance Committee, sitting as a Committee of the Whole met on June 16th, recessed, and met again earlier this evening on June 21st. All councillors were present on June 16th. All councillors, except Councillor Welton, were present on June 21st. The city budget, including the school portion of the budget, was presented by His Honor the Mayor, the director of finance, and the school superintendent. Department heads and several other members of the School Committee were available to help address questions. I'd specifically like to thank School Committee member Joseph Amico and School Committee member Beverly Ann Griffin Dunne for being available. As was the case in Fiscal 2022, American Rescue Plan Act (ARPA) funds are being utilized in Fiscal 2023. Thus far, including the 3.5 million being utilized for Fiscal '23 revenue replacement, approximately 14.3 of the 21.1 million of ARPA funds committed to Peabody have been utilized. Each major section of the budget was voted individually. These were: general government; fire department; public safety, excluding fire department; public services; human services; culture and recreation; debt service; employee benefits; education; and Essex North Shore Agricultural & Technical School assessment and all such motions passed. The fire department budget was voted separately from public safety because Councillor Manning-Martin recused herself from that matter. The aggregation of those individual motions is the full Fiscal Year 2023 budget for the City of Peabody which I now put to the council for a final vote with the following motion. (Report received)

P426-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – BE IT ORDERED by the City Council of the City of Peabody to approve and adopt the Fiscal Year 2023 City of Peabody Operating Budget, as submitted by His Honor the Mayor, in the amount of \$174,417,726.00 as follows:

| | |
|---------------------------|-------------------------|
| Total Personal Services: | \$132,080,404.00 |
| Total Operating Expenses: | <u>\$ 42,337,322.00</u> |
| | \$174,417,726.00 |

(Carried 9-1; Councillor Manning-Martin opposed; Councillor Welton absent)

P427-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – Budgets for the Water & Sewer Enterprise and Recreation Enterprise were also presented by City Auditor Martin and reviewed by the committee. Councillors' questions regarding the enterprises were addressed by the administration and enterprise staff. Motions were made by Councillor Gamache to approve each individually and both motions passed. I now bring those two motions forward for a final vote. (Report received)

P428-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – BE IT ORDERED by the City Council of the City of Peabody that in accordance with the provisions of Section 53F ½ of Chapter 44 of the Massachusetts General Laws to approve and adopt the Fiscal Year 2023 Water & Sewer Enterprise Budget, as submitted by His Honor the Mayor, in the amount of \$20,765,349.00 as follows:

| | |
|---------------------------|------------------------|
| Total Personal Services: | \$ 3,819,446.00 |
| Total Operating Expenses: | <u>\$16,945,903.00</u> |
| | \$20,765,349.00 |

(Carried 10-0; Councillor Welton absent)

P429-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – BE IT ORDERED by the City Council of the City of Peabody that in accordance with the provisions of Chapter 53F ½ of Chapter 44 of the Massachusetts General Laws to approve and adopt the Fiscal Year 2023 Recreation Enterprise Budget, which includes the McVann O’Keefe Memorial Skating Rink and Meadow Golf Course Budgets, as submitted by His Honor the Mayor, in the amount of \$2,530,130 as follows:

| | |
|---------------------------|-----------------------|
| Total Personal Services: | \$1,200,061.00 |
| Total Operating Expenses: | <u>\$1,330,069.00</u> |
| | \$2,530,130.00 |

(Carried 9-1; Councillor Manning-Martin opposed; Councillor Welton absent)

P430-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – At the June 16th meeting the Essex North Shore Agricultural & Technical School budget was received as a late communication and I move to receive that late communication. (Report received)

P431-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – MOVE TO receive late communication Item 1 from Dr. Heidi Riccio, Superintendent-Director, regarding Essex North Shore Agricultural & Technical School Budget Book for FY 2022-2023. (Unanimous)

P432-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – At the June 21st meeting one additional transfer request was received as a late communication. (Report received)

P433-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – MOVE TO receive late communication Item 2 from His Honor the Mayor regarding Transfer of funds – Police Salaries Full Time; \$130,000.00. (Unanimous)

P434-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – That completes the process with respect to the budget. I’d like to thank the mayor and his staff for the preparation that went into the budget and how it was presented. I would specifically like to thank the Finance Director, Mr. Gingras, and the Auditor, Mary Martin, for their command of the data, which enables them to provide answers to the councillors’ questions in such a thorough manner. There were four other items on the agenda tonight; five in total counting both meetings. First the mayor brought forward a proposed salary ordinance amendment, which included a 2% increase for ordinance employees and the creation of one new position: a Director of Diversity, Equity & Inclusion. The motion by Councillor Gamache to advance the salary ordinance amendment was successful. The motion was as follows. (Report received)

P435-22 COUNCILLOR MCGINN – Reporting from the Finance Committee – MOVE THAT the ordinance amending Section 18-20 entitled “Schedule of Compensation for Part-Time Positions” and Section 18-21 entitled “Rates of Compensation for Full-Time Positions, not subjected to Collective Bargaining” as follows be advertised as read:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEABODY AS FOLLOWS:

SECTION ONE: The ordinance establishing a Compensation and Classification Plan is hereby amended as follows:

The Code of the City of Peabody as adopted on January 23, 1969, and amended is hereby further amended by deleting from Section 18-20 and 18-21 the ordinance establishing a Compensation and Classification Plan and substituting therefore, the following:

- A) Section 18-20 entitled "Schedule of Compensation for Part-Time Positions" is hereby amended by substitution of the upper limit of annual compensation as follows for FY 2022:

| Position | 2021 | | | 2022 |
|---------------------------------|---------|----|---------------------------|---------|
| | Current | 2% | Ordinance Amendments Date | 2% |
| Member, Board of Registrars | 1,724 | | | 1,758 |
| Member, Board of Registrars | 1,724 | | | 1,758 |
| Secretary, Board of Health | 2,077 | | | 2,118 |
| Chairman, Board of Registrar | 3,188 | | | 3,252 |
| Member, Licensing Board | 5,618 | | | 5,731 |
| Member, Licensing Board | 5,618 | | | 5,731 |
| Member, Board of Health | 6,241 | | | 6,366 |
| Member, Board of Health | 6,241 | | | 6,366 |
| Chairman, Board of Health | 6,625 | | | 6,758 |
| Chairman, Licensing Board | 6,625 | | | 6,758 |
| Emergency Management Assistants | | | 10,000 Nov-21 | 10,200 |
| Emergency Management Director | 9,867 | | 15,000 Nov-21 | 15,300 |
| Assistant Dog Officer | 15,105 | | | 15,407 |
| Physician, Board of Health | 19,761 | | | 20,156 |
| Physician, Schools | 19,761 | | | 20,156 |
| Chairman, Board of Assessors | 29,211 | | | 29,795 |
| Case Manager - Health | 30,600 | | | 31,212 |
| Assistant City Solicitor | 56,041 | | | 57,162 |
| City Solicitor | 121,748 | | | 124,183 |

- B) Section 18-21 entitled "Schedule of Compensation for Full-Time Positions not subjected to Collective Bargaining" is hereby amended by substitution of the upper limit of annual compensation as follows for FY 2022:

| Position | 2021 | | | 2022 |
|---|---------|----|---------------------------|--------|
| | Current | 2% | Ordinance Amendments Date | 2% |
| Secretary, Board of Appeals | 44,872 | | | 45,770 |
| Secretary, Planning Board | 44,872 | | | 45,770 |
| Assistant Farm Stand Manager | 46,136 | | | 47,058 |
| Skating Rink Head Laborer | 46,152 | | | 47,075 |
| Human Resources Secretary | 48,306 | | | 49,272 |
| Finance Secretary | 48,306 | | | 49,272 |
| Parking Clerk - Police Department | 48,858 | | | 49,835 |
| Archivist | 49,381 | | | 50,369 |
| Children's Museum Assistant Director | | | 51,689 Mar-22 | 52,723 |
| Skating Rink Assistant Manager | 51,689 | | | 52,723 |
| Grants Officer Home Program | 53,196 | | | 54,260 |
| Dog Officer | 53,666 | | | 54,740 |
| Curator/Historian | 53,989 | | | 55,069 |
| Assistant Golf Course Grounds Manager | 55,766 | | | 56,882 |
| Recreation Supervisor/Outdoor Education | 57,305 | | | 58,451 |
| Supervisor of Dispatch | 57,940 | | | 59,099 |
| Assistant Assessor | 57,976 | | | 59,135 |
| Assistant Collector/Treasurer | 57,976 | | | 59,135 |
| Human Resources Administrative Assistant | 57,976 | | | 59,135 |
| Assistant City Clerk | 57,977 | | | 59,135 |
| Technology Specialist | 59,355 | | | 60,543 |
| Confidential Admin Asst - Payroll Police Dept | 60,362 | | | 61,569 |
| Confidential Executive Admin Asst - Police/Fire | 60,362 | | | 61,569 |

| | | | |
|---|---------|---------------|---------|
| Executive Assistant to the Mayor | 60,362 | | 61,569 |
| Human Resources Benefits Manager | 60,362 | | 61,569 |
| City Payroll Manager/Worker Comp Coordinator | 60,362 | | 61,569 |
| Assistant Golf Course Facilities Manager | 55,766 | 61,438 Nov-21 | 62,667 |
| Assistant Farm Manager | 61,438 | | 62,667 |
| Outreach Coord. Healthy Peabody Collaborative | 52,673 | | 62,667 |
| Recreation Supervisor | 61,678 | | 62,912 |
| Business Liaison | 62,081 | | 63,322 |
| Senior Planner | 63,733 | | 65,008 |
| Golf Course Equipment Technician | 65,408 | | 66,716 |
| Planner/Conservation Agent | 55,399 | | 68,258 |
| Assistant Building Inspector | 66,920 | | 68,258 |
| Code Enforcement Inspector | 66,920 | | 68,258 |
| Gas Inspector | 66,920 | | 68,258 |
| Inspector of Weights & Measures | 66,920 | | 68,258 |
| Landfill & Weighing Foreman | 66,920 | | 68,258 |
| Plumbing Inspector | 66,920 | | 68,258 |
| Street and Sewer Foreman | 66,920 | | 68,258 |
| Sanitary Inspector | 66,920 | | 68,258 |
| Public Works Foreman | 68,905 | | 70,283 |
| Junior Civil Engineer | 69,772 | | 71,168 |
| Facilities Assistant | 70,358 | | 71,765 |
| Wire Inspector | 70,834 | | 72,250 |
| Environmental Engineer | 71,021 | | 72,442 |
| Assistant Library Director | 71,245 | | 72,670 |
| Diversity, Equity & Inclusion Director | | | 76,127 |
| Farm Manager - Tillies | | | 76,127 |
| Public Works Foreman - Motor Equipment | 74,635 | | 76,127 |
| Public Works Foreman - Streets | 74,635 | | 76,127 |
| Skating Rink Manager | 74,635 | | 76,127 |
| Council Stenographer/Assistant Clerk of Council | 76,105 | | 77,627 |
| Director Healthy Peabody Collaborative | 77,047 | | 78,587 |
| Public Works Foreman Water/Sewer | 79,941 | | 81,540 |
| Network/ IT Specialist | 79,941 | | 81,540 |
| Assessor Appraiser/Administrator | 81,168 | | 82,791 |
| City Collector | 81,168 | | 82,791 |
| City Treasurer | 81,168 | | 82,791 |
| Junior Civil Engineer with additional duties | 81,168 | | 82,791 |
| Purchasing Agent | 81,168 | | 82,791 |
| Superintendent of Parks & Forestry | 81,168 | | 82,791 |
| Public Works Water Billing Supervisor | 66,920 | | 82,791 |
| Children's Museum Executive Director | | 81,168 Mar-22 | 82,791 |
| Home Program Coordinator | 85,211 | | 86,916 |
| Enterprise Fund Manager | 87,965 | | 89,724 |
| Ast Director of Small Cities | 80,508 | | 90,897 |
| Golf Course Facilities Manager | 77,702 | 90,087 Nov-21 | 91,889 |
| Veterans Agent | 78,097 | 90,087 Nov-21 | 91,889 |
| Farm Manager - Brooksby | 85,378 | 90,087 Nov-21 | 91,889 |
| Golf Course Grounds Manager | 90,087 | | 91,889 |
| Assistant Information Technology Manager | | | 91,889 |
| Superintendent of Cemetery | 75,794 | | 91,889 |
| Administrative Assistant to the Mayor | 89,873 | | 91,889 |
| Assistant Director for Planning | 90,897 | | 92,715 |
| Nurse Leader | 89,819 | | 96,615 |
| Public Health Nurse Administrator | | | 96,615 |
| Library Director | 97,736 | | 99,713 |
| Senior Treatment Chemist/Plant Supt | 97,757 | | 99,713 |
| Assistant Director of Public Services | 101,345 | | 103,372 |
| Civil Engineer | 102,483 | | 104,533 |

| | | |
|--|---------|---------|
| Information Technology Manager | 105,868 | 107,986 |
| Senior City Engineer | 106,724 | 108,858 |
| City Clerk | 91,990 | 110,385 |
| Building Inspector | 108,221 | 110,385 |
| Chief Appraiser/Assessor | 108,221 | 110,385 |
| City Auditor | 108,221 | 110,385 |
| Director of Human Service | 108,221 | 110,385 |
| Director Parks, Recreation & Forestry | 108,221 | 110,385 |
| Water Superintendent | 108,221 | 110,385 |
| Director of Facilities | 117,131 | 119,473 |
| Human Resources Director | 115,640 | 124,183 |
| Director of Community Development | 121,748 | 124,183 |
| Director of Finance & Administration | 121,748 | 124,183 |
| Director of Public Service | 143,263 | 146,128 |
| Police Chief (Per signed Contract Approved by Mayor) | | |

SECTION TWO: All ordinances or parts of ordinances inconsistent herewith are hereby repealed

SECTION THREE: This ordinance shall take effect as of the first pay date in July 2022.

(Carried 9-1; Councillor Manning-Martin opposed; Councillor Welton absent)

P436-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – The next item was a transfer request related to school salaries. Councillor Gamache made the following motion which successfully passed the committee. (Report received)

P437-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – MOVE TO approve the following transfer, as submitted by His Honor the Mayor, under date of June 9, 2022:

FROM:

TO:

| | | | |
|------------------------|----------------|------------------------------------|----------------|
| 100-01320-51925 | \$1,000,000.00 | 100-03000-51110-1100-00-21-22-0016 | \$1,000,000.00 |
| Salary Reserve Account | | School Salaries | |

(Carried 10-0; Councillor Welton absent)

P438-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – The next item on the agenda was a transfer request for school lunch revolving fund in the amount of \$850,000. This was explained by Mr. Gingras and Dr. Vidala as an aggregation of prior period collection issues, which are being settled out at this point and commitments have been made, the processes are in place to address this going forward so that we do not end up in this situation again. There was a motion by Councillor Gamache. (Report received)

P439-22 COUNCILLOR MCGINN – Reporting for the Finance Committee - MOVE TO approve the following transfer, as submitted by His Honor the Mayor, under date of June 9, 2022:

FROM:

TO:

| | | | |
|-------------------------|--------------|------------------------|--------------|
| 100-00000-35901 | \$850,000.00 | 241-0000-35606 | \$850,000.00 |
| Unreserved Fund Balance | | School Lunch Revolving | |

(Carried 10-0; Councillor Welton)

P440-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – The next item on the agenda was a transfer request CPC - Independence Greenway Bikeway in the amount of \$557,659.87. This was presented to the council by Mr. Gingras and comments were made additionally by His Honor the Mayor. Councillor Gamache made the following motion. (Report received)

P441-22 COUNCILLOR MCGINN – Reporting for the Finance Committee - MOVE TO approve the following transfer, as submitted by His Honor the Mayor, under date of June 3, 2022:

FROM:

TO:

270-0000-33021 \$557,659.87
CPC – Open Space
(Carried 10-0; Councillor Welton absent)

270-1811-58562-2022-00-0350 \$557,659.87
CPC – Independence Greenway Bikeway

P442-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – The next item on the agenda was a transfer request for cable fund expense. These are routine motions that are transactions that need to take place to move money from the cable reserve fund to cable fund expenses. Councillor Gamache made the following motion. (Report received)

P443-22 COUNCILLOR MCGINN – Reporting for the Finance Committee - MOVE TO approve the following transfer, as submitted by His Honor the Mayor, under date of June 9, 2022:

FROM:

TO:

Receipts Reserved Cable Fund

270-0000-33071 \$19,293.11

270-0000-33017 \$ 4,287.36
(Carried 10-0; Councillor Welton absent)

Cable Fund Expense

270-0000-53007 \$19,293.11

270-0000-53007 \$ 4,287.36

P444-22 COUNCILLOR MCGINN – Reporting for the Finance Committee – There was one last item, which was not on the agenda, but was related to a late receipt, which was a transfer request for ARPA funds to police salaries full time, which was presented by Mr. Gingras. Subsequently there was a motion made by Councillor Gamache. (Report received)

P445-22 COUNCILLOR MCGINN – Reporting for the Finance Committee - MOVE TO approve the following transfer, as submitted by His Honor the Mayor, under date of June 21, 2022:

FROM:

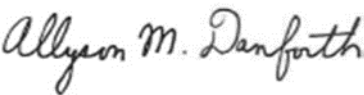
TO:

250-05900-34812-2021 \$130,000.00
ARPA Funds
(Carried 10-0; Councillor Welton absent)

100-2100-51110 \$130,000.00
Police Salaries Full Time

MOVED: MOVE TO adjourn. Special meeting of the Peabody City Council adjourned at 8:05 p.m.

SUBMITTED TO HIS HONOR THE MAYOR, JUNE 27, 2022
RETURNED BY HIS HONOR THE MAYOR, JUNE 27, 2022

ATTEST 

(Allyson M. Danforth, City Clerk)